

INDIAN INFOTECH AND SOFTWARE LIMITED

CIN: - L70100MH1982PLC027198

FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS

The Schedule IV of the Companies Act, 2013 and the Clause 49 of the listing agreement mandates the company to familiarize the independent directors with the company.

THE CLAUSE 49(II) (B) (7) OF THE LISTING AGREEMENT STIPULATES THAT:

- a. The company shall familiarize the independent directors with the company, their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes.
- b. The details of such familiarization programmes shall be disclosed on the Company's website and a web link thereto shall also be given in the Annual Report."

FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

Objective: The Company shall follow a structured orientation and training program for the independent directors to understand and get updated on the business and operations of the company on a continuous basis. The module will be on the following lines and will be restructured as and when necessary.

Directors	Introductory familiarization program, when new Independent Director comes on Board of the Company.
	Familiarizing Independent Directors on Statutory compliances including their roles, rights and responsibilities in the company as a Board Member.

DISCLOSURE OF THE POLICY

- a. Familiarization program will be conducted "as needed" basis during the year.
- b. As and when familiarization program is conducted, the same will be disclosed on the website of the company and a web link for the same shall also be provided in the annual report of the company.

For Indian Infotech and Software Limited

Sd/-

Manish Badola